

**BOGOTA BOARD OF EDUCATION  
BOGOTA, NEW JERSEY  
WORK SESSION/ACTION MEETING  
FEBRUARY 7, 2017**

**CALL TO ORDER** by Mr. Severino, Board President 7:30 p.m.

**FLAG SALUTE**

**OPEN PUBLIC MEETING ANNOUNCEMENT**

*The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.*

**ROLL CALL** was taken by Mr. Robert Brown.

Member Present: Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino.

Members Absent: None.

**ALSO PRESENT**

Dr. Varcadipane, Interim Superintendent, Mr. Richard Brovarone, Esq. Mr. Brown, Interim Board Secretary and Ms. Elizabeth Ruiz, Assistant Board Secretary.

**CORRESPONDENCE - ENCLOSURES**

1. Newsletter
2. Current Enrollment Form through January 2017

**Superintendent's Report**

1. QSAC- Dr. Varcadipane gave a recap of QSAC.
2. Dr. Varcadipane gave a Power Point Presentation about issues at Bixby School. (see attached)

Mrs. Carpenter moved, seconded by Mr. McHale, a motion to opens discussion on Bixby School issues. Motion unanimously approved by a voice call vote.

A member of the community and several staff members expressed concerns.

Mrs. Carpenter moved, seconded by Mrs. VanBuren, a motion to close discussion on Bixby School issues. Motion unanimously approved by a voice call vote.

### **HEARING OF CITIZENS ON AGENDA ITEMS ONLY**

Mr. McHale moved, seconded by Mrs. VanBuren, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by a voice call vote.

A citizen asked about the proposed playground behind the high school.

Mr. McHale moved, seconded by Mrs. Carpenter, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

### **ACTION ITEMS**

#### **EDUCATION**

##### **Approval of Conferences**

**2-7-17-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

<b>Name</b>	<b>Description</b>	<b>Location</b>	<b>Date</b>	<b>Amount</b>
Yvonne Breiner	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200
Theresa Henriquez	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200
Jean Haase	NGSS Connections for grades 6-8	Monroe Twp, NJ	2/23/17	\$200

##### **Approval of Field Trips**

**2-7-17-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

<b>Date</b>	<b>Staff</b>	<b>Students</b>	<b>Location</b>	<b>Expense</b>
2/24/17	Jennifer Cataldi Cindy Piano	Grade 3	Haworth Water Treatment Plant	None

#### **PERSONNEL**

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

##### **Approval of Teacher Aide**

**2-7-17-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the appointment of **Francesca Sciavicco** as an instructional aide at a salary of \$18.00 per hour.

Mrs. VanBuren moved, seconded by Mr. Moore, a motion and approval of agenda items **2-7-17-01 through 2-7-17-03**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

## **BUILDINGS AND GROUNDS**

### **Approval of Construction Projects**

- 2-7-17-04** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board authorize the Business Administrator to seek quotes from State Contract Vendors to replace the Bogota High School gym floor.
- 2-7-17-05** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board authorize the Business Administrator seek bids for the High School weight room renovation project as per the attached.
- 2-7-17-06** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award Bergen Fence the contract to remove and replace fence along the Field House at a cost of \$9,575 as per the attached.
- 2-7-17-07** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award the state contract to Definitive Pro Sound for installation of new sound system and wireless sound at a cost of \$63,737 as per the attached.
- 2-7-17-08** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board award the Ed Data contract to Tri-State Folding Partitions, Inc. for the replacement of auxiliary gym partition separating the weight room from wrestling room at a cost of \$32,875 as per the attached.
- 2-7-17-09** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board appoint Solutions Architecture to seek bids for the construction of a playground area behind Bogota High School at a cost of \$15,800 as per the attached.
- 2-7-17-10** **BE IT RESOLVED**, that, the Superintendent in consultation with the Buildings and Grounds Committee recommends the Board appoint Solutions Architecture to seek bids for the renovation/construction of the field house/snack stand area at a cost of \$14,200 as per the attached.

Mr. McHale moved, seconded by Mr. Moore, a motion and approval of agenda items **2-7-17-04 through 2-7-17-10**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

## ADDENDUM

### EDUCATION

#### **Approval of Home Instruction**

**2-7-17-11** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves home instruction for Student #10954 to be provided by Donna Citakian at the BEA Contracted rate for 10 hours per week.

Mrs. Carpenter moved, seconded by Mr. McHale, a motion and approval of agenda item **2-7-17-11**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

### PERSONNEL

**All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.**

#### **Approval of Teacher Aide**

**2-7-17-12** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Alexandra Pico-Cabrera** as a personal aide at a salary of \$13.10 per hour.

Mrs. Carpenter moved, seconded by Mr. McHale, a motion and approval of agenda item **2-7-17-12**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

#### **Approval of Teacher Aide**

**2-7-17-13** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Nicole Sanchez** as a personal aide at a salary of \$13.10 per hour.

Mr. McHale moved, seconded by Mrs. Carpenter, a motion and approval of agenda item **2-7-17-13**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

### FINANCE

#### **Approval of Transportation Contract**

**2-7-17-14** **BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves a Parental Transportation Contract for Student #25182 who is attending Ridgefield Memorial High School, for the period February 8, 2017 through June 21, 2017 in the amount of \$2,175 (\$25 per day for 87 days)

Mr. McHale moved, seconded by Mrs. VanBuren, a motion and approval of agenda item **2-7-17-14**. On a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore,

a roll call vote Mrs. Carpenter, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore, Mrs. VanBuren, Mr. McHale and Mr. Severino voted yes. Motion carried.

### **WORK SESSION**

The agenda for the regular meeting of the board for February 28, 2017 was reviewed and a consent agenda was established.

### **MINUTES**

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

**December 13, 2016 Work Session/Action Meeting**  
**January 3, 2017 Reorganization Meeting**  
**January 10, 2017 Work Session/Action Meeting**  
**January 17, 2017 Regular Meeting**

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **EDUCATION**

#### **Approval of Vision Therapy**

**2-28-17-01 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payment in the amount of \$500 for student #026974 attending Children's Therapy Center for vision therapy services rendered by Progressive Steps during the month of June 2016.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of HIB**

**2-28-17-02 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

<b>School</b>	<b>Incident</b>	<b>Description</b>	<b>Consequences/Intervention</b>
Lillian M. Steen	16-17 #1	Non-actionable HIB	Parent Notifications
Lillian M. Steen	16-17 #2	Non-actionable HIB	Engaging in counseling through the guidance/special services program. Parent Notifications

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Conferences**

**2-28-17-03 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Maggie Andreazza	NJ Educational Insurance Fund Meeting	Maggiano's Hackensack, NJ	2/3/17	None
Elizabeth Ruiz	NJ Educational Insurance Fund Meeting	Maggiano's Hackensack, NJ	2/3/17	None
Rachel Mantione	NJ Council of Exceptional Children Conference	Ramapo College	3/13/17	\$115

Moved:

Seconded:

CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### Approval of Field Trips

**2-28-17-04 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the following field trips.

Date	Staff	Students	Location	Expense
3/17/17	Monica Garcia Tom Hughes	Grade 9	Medieval Times Lyndhurst, NJ	To be paid by Students
5/23/17	Tricia Miraldi Lauren Sontag Donna Citakian Various Aides	Grade 2 & LLD K-3	Turtle Back Zoo Orange, NJ	To be paid by Students and PTO
5/3/17	Cornelia Geraghy Kim Neilsen Patrick Rochford	Grade 2	Meadowlands Environmental Center	To be paid by Students and PTO
5/12/17	Monica Garcia	Grade 11	Kean University	None
3/1/17	Bob Calleja Kristen King Thomas Hughes	Grade 9-12	Metropolitan Museum of Art	To be paid by Students

Moved:

Seconded:

CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### Approval of CAP Workshops

**2-28-17-05 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves New Jersey Child Assault Prevention (NJ CAP) Program for workshops for both E. Roy Bixby School and Lillian M. Steen School.

Elementary workshops are one hour classroom programs facilitated by three CAP counselors. Workshops train students to recognize potentially dangerous situations and to make effective use of options available to them.

The District of Bogota has received a grant in the amount of \$3,288 with a balance due from the district of \$676. This is for both E. Roy Bixby and Lillian M. Steen.

Moved:

Seconded:

CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

#### Approval of Substitute Teacher

**2-28-17-06 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Ryan Jahnke** as a substitute teacher at a salary of \$110 per diem and a substitute classroom and/or special education aide at a salary of \$12.50 per hour for the remainder 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Play/Musical Director**

**2-28-17-07 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Andrea Lynch** as Play/Musical Director at a salary of Step 1 \$1,291 for the 2016/2017 school year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of Aide Rate**

**2-28-17-08 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools in consultation with the Education Committee, the Board approves the revision to the Teacher Aide rates for the remainder of the 2016/2017 school year as follows.

Effective March 1, 2017

- All aides currently 18.00 per hour will increase to \$19.00 per hour
- All aides currently at 13.10 per hour will increase to \$15.00 per hour
- All aides currently at \$9.00 per hour will go increase to 12.00 per hour

Effective March 1, 2017

Qualifications will drive hour rates for all aides:

1. Certified Teachers \$19.00 per hour
2. Everyone else (College Degree-60 credits-No degree) \$15.00 per hour
3. Lunch/Breakfast Aides - \$12.00 per hour.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

**Approval of salary adjustment**

**2-28-17-09 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the salary adjustment for Horizontal/Lateral Movements retroactive to February 1<sup>st</sup>, as per the negotiated Agreement for the 2016/2017 school year for the following staff members.

Name	Current Salary	Adjustment
Samuel Chiang	BA Step 6 \$54,233	MA Step 6 \$62,233
Louis Severino	BA Step 7 \$56,233	MA Step 7 \$64,233
Gina Giunchini	BA Step 6 \$54,233	MA Step 6 \$62,233

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **Accept Resignation**

**2-28-17-10 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board accepts the resignation of **Soo Ostro**, Teacher Aide at Bixby School effective February 10, 2017.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

### **FINANCE**

#### **Approval of Bill List**

**2-28-17-11 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$        dated        as per the attached, which will become part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Budgetary Line Item Expenditure**

**2-28-17-12 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, January 31, 2017 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Payroll Transfer**

**2-28-17-13 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of January in the amount of \$1,228,897.03 dated January 30, 2017 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Report of the Secretary**

**2-28-17-14 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of December 2016 as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS

#### **Approval of Budget Transfers**

**2-28-17-15 BE IT RESOLVED**, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies budget transfers for the month of January 2017; as attached, which shall be made a part of this resolution.

Moved:                      Seconded:                      CC, JG, LK, EL, AM, JM, KVB, PMH, CS



## **COMMITTEE REPORTS**

Mrs. VanBuren reported that Strauss Esmay has new policy update.

Mrs. VanBuren asked to schedule an Education Meeting.

Ms. Montgomery commented on council meeting and discussed soccer field.

Mr. McHale gave a report of the finance meeting.

## **OLD BUSINESS**

Mr. Severino mentioned Mr. Mathew Lee is the NJ School Board Representative.

Mrs. VanBuren asked about the posting of the Superintendent position. The Board discussed the situation. The consensus was to keep the Interim Superintendent for the next year.

Ms. Montgomery moved, seconded by Mrs. Kohles, a motion to add agenda item **2-7-17-16**. On a roll call vote Mrs. Carpenter recused, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore voted yes, Mrs. VanBuren, Mr. McHale and Mr. Severino voted no. Motion carried.

**2-7-17-16 BE IT RESOLVED**, that the Board of Education appoint Vincent Varcadipane Interim Superintendent of Schools for the 2017-2018 school year, at a per diem rate not to exceed \$600. A contract shall be prepared and sent to the Executive County Superintendent for review. Once approval is received from the County, the contract shall be submitted to the Board.

Ms. Montgomery moved, seconded by Mrs. Kohles, a motion and approval of agenda item **2-7-17-16**. On a roll call vote Mrs. Carpenter recused, Ms. Granquist, Mrs. Kohles, Mrs. Lewis, Ms. Montgomery, Mr. Moore voted yes, Mrs. VanBuren, Mr. McHale and Mr. Severino voted no. Motion carried.

## **NEW BUSINESS**

None at this time.

## **HEARING OF PUBLIC**

**During this portion of the meeting, the residents are invited to address the Board with any questions, comments or concerns there may be with respect to the operation of their school.**

Mr. McHale moved, seconded by Mrs. Carpenter, a motion to open the meeting for public comments. Motion unanimously approved by a voice call vote.

A citizen requested the schools be closed during any election.

A citizen asked for an explanation of Agenda Item **2-7-17-16**.

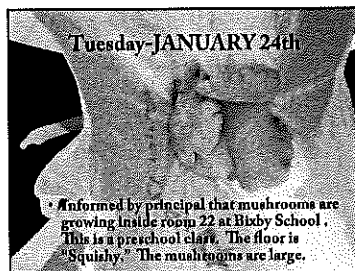
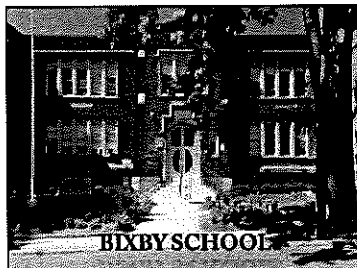
Mr. McHale moved, seconded by Mrs. Carpenter, a motion to close the meeting for public comments. Motion unanimously approved by a voice call vote.

## **ADJOURNMENT**

Mr. McHale moved, seconded by Mrs. VanBuren a motion for adjournment of the meeting at 9:08 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,

  
Robert R. Brown  
Interim SBA/BS



#### Tuesday, JANUARY 24<sup>th</sup>-cont'd

- Asked principal to relocate students to another area of the building until situation could be assessed.
- Mushrooms filled a large plastic bag.
- Floor seemed weak when walked upon.

#### Tuesday, JANUARY 24<sup>th</sup>-Continued

- Mr. Ramirez chipped a small section of the floor to determine if the water was coming from underground or through the wall.
- Once the piece was removed, it was discovered that the wood was wet and rotted.
- Mr. Ramirez reported to me by phone that there were sleepers, concrete, plywood, tar paper, a masonite material, more plywood and VCT tile on the surface, all of which was rotted and wet, evident that it had been leaking for years.
- Visited Bixby later in the afternoon.

#### Wednesday-JANUARY 25<sup>th</sup>

- Called Bergen County Superintendent's Office to inform them of Preschool class relocation - never received a call back.
- Contacted a contractor recommended by district personnel.
- Contacted Mr. Severino, Mr. McHale, Mr. Moore and informed them about what appeared to be water leaks coming into classroom 22 and mushrooms growing.

#### Wednesday-JANUARY 26<sup>th</sup>-Cont'd

- Contacted Mr. Adamo, contractor who visited the site with Mr. Pacelli-construction manager.
- It was determined that the leaks were coming from the foundation.
- Outside - Recommended digging down to the footings, repairing masonry areas, adding tar, foam insulation and then back filling the site.

#### Wednesday-JANUARY 26<sup>th</sup>-Cont'd

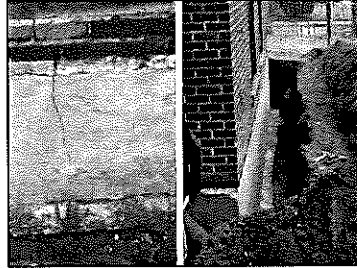
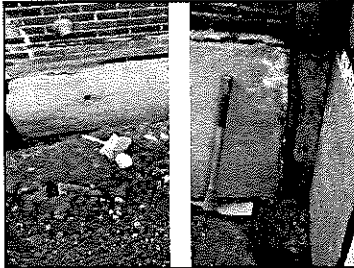
- Inside - Consideration was given to the replacement of the entire floor. It is not level from east to west, crowned in the middle, and sags considerably to the exterior foundation on Chestnut Street. Many tiles have cracks in them.
- After discussion with the contractor and construction manager, it was determined to remove the rotted floor until solid dry material could be found instead of replacing the entire floor.

#### Wednesday-JANUARY 26<sup>th</sup>-Cont'd

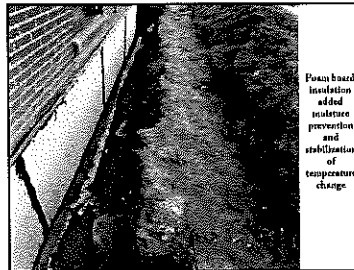
- Mr. Severino was contacted but not available.
- I contacted Mr. McHale and informed him of the situation and asked permission to move forward with contractor and price.
- I stopped by Recreation and informed Mr. Moore.
- Later I called Mr. Severino again in the evening.
- Mr. Brown contacted an air monitoring company and requested a mold analysis test.

#### Thursday-JANUARY 27<sup>th</sup>

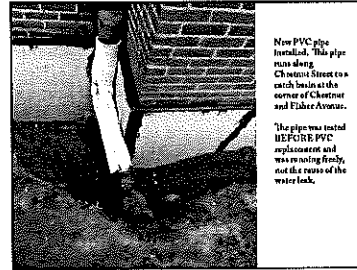
- Met the air monitoring personnel in room 22 and informed them of our concerns to test for mold. The issue of a subfloor containing asbestos was not even considered at this time as the sample didn't show a subfloor of tiles.
- Asked for expeditious return of results
- Monday would be the earliest day.
- Mr. Adamo commenced excavation and found the following:



Foundation  
bored to  
install pipe  
to prevent  
water  
penetration



Foundation  
bored to  
install pipe  
to prevent  
water  
penetration



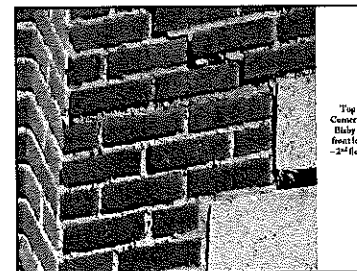
New PVC pipe  
installed. This pipe  
runs along  
Chesnut Street to a  
catch basin at the  
corner of Chestnut  
and Filbert Avenue.  
The pipe was tested  
BEFORE PVC  
replacement and  
was running freely,  
not the cause of the  
water leak.

### Friday-JANUARY 27<sup>th</sup>

- Outside project concludes by afternoon.
- All board members emailed with my Weekend Update including pictures. Somehow file was too large and not sent. When I checked on Sunday evening I resent the Weekend Update.

### Monday-JANUARY 30<sup>th</sup>

- I stopped at Bixby while driving in. Mr. Adamo showed me the windows on the top floor of the building.
- Lintels are rotted out, bowed, split, crushing one window, and on another window the lintel was gone.
- These lintels hold the brick veneer in place over a large span such as a window or door.



The  
Corner of  
Bixby  
from left  
- 2<sup>nd</sup> floor



Rotted  
lintels,  
rotting  
corner,  
leaves, no  
water  
left  
between  
stone  
and  
brick  
allowing  
water to  
seep in.



Rotting mortar, crumbling lower, the mortar left between stones and bricks allowing water to seep in.



Loose mortar, crumbling, no mortar in joints.



Loose mortar, crumbling, no mortar in joints. Stone loose.



Pieces of concrete on top of brick. Loose not supporting much.



Mortar of stone.



Loose mortar, crumbling, no mortar in joints. Stone loose.

#### Monday-JANUARY 30<sup>th</sup>-cont'd

- More seriously, the bricks have begun to shift and crack. The stone sections at the top appear to be loose.
- Mr. Adamo recommended having a structural engineer assess the problem.
- I asked the principal to caution tape the area.
- Inside demolition began. Mr. Ramirez and Mr. Adamo stated that they did not see a tile subfloor.

#### Monday-JANUARY 30<sup>th</sup>-cont'd

- Returned to office around 11:30am, Mr. Severino and Mr. Brovarone were present on another matter.
- I had just received the results from the air monitoring company.
- Results showed there was mold in the air, and that asbestos tile was beneath the VCT tile over plywood.
- We did not request an asbestos test because there was no indication that there was a subfloor.

#### Monday-JANUARY 30<sup>th</sup>-cont'd

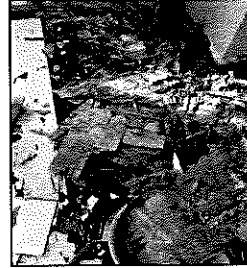
- I informed Mr. Brovarone and Mr. Severino of the results. I stated that we would get direction and remedy the problem.
- I contacted our architect who suggested we have an air monitoring test done.

**Monday-JANUARY 30th-cont'd**

- I immediately contacted Mr. Adamo to cease work. I told him a test came back for a subfloor that tested positive for asbestos. He stated it was already completed and the material was on the truck. I went to see him immediately.
- He stated that he didn't see any tiles, "maybe a few, five."
- Air monitoring was scheduled by the architect and conducted on Wednesday, February 1<sup>st</sup> in the evening.
- I directed the principal to seal the doors in plastic.



Debris from demolition  
1. Rusty plywood and wet from years of leakage  
2. Dirt beneath the plywood  
3. No evidence of an asbestos sub floor.  
4. The few pieces of tile are from the original VCT.



More demolition  
1. Rusty wood  
2. Rusty wood in buckets to be removed  
3. The tile to the left is Vinyl.  
4. No evidence of asbestos sub floor.



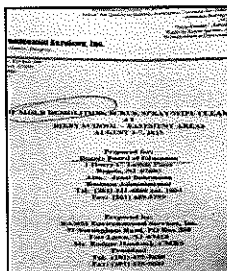
It appears that asbestos tile did not go to the wall?  
The fact that the area was not helped to prevent it from being asbestos.



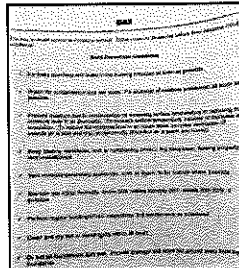
A similar situation occurred, and attempt was made to correct problem in August 2015. A section of the floor was removed at that time. A water leak pipe was applied to the inside of the wall. The problem was not addressed correctly, hence the problem we had with mold.

**AUGUST 2015**

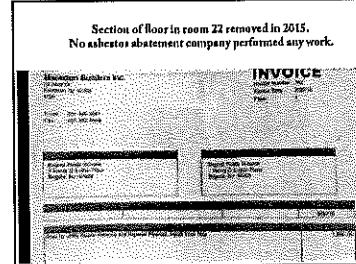
- completed in August of 2015 for the same reasons. Water leaks causing mold.
- Partial floor replacement at that time.
- No record of asbestos testing or removal procedures in 2015.



RAMM environmental Services completed this project and this report was sent to the Board of Education.



RAMM environmental Services provided guidelines to the board for mold prevention in August 2015.



Section of floor in room 22 removed in 2015. No asbestos abatement company performed any work.

<b>INVOICE</b> <b>RECEIVED</b>		<b>MINNESOTA BOARD OF EDUCATION</b> 1000 UNIVERSITY AVENUE, SUITE 100 MINNEAPOLIS, MN 55407		<b>INVOICE NO.</b> 10000000000000000000 <b>DATE</b> 10/1/2010	
<b>TO:</b> State of MN Minnesota Department of Education 1000 University Ave Minneapolis, MN 55407		<b>FROM:</b> Minnesota Department of Education 1000 University Ave Minneapolis, MN 55407		<b>AMOUNT DUE</b> \$100.00 <b>DATE DUE</b> 10/1/2010	
<b>DESCRIPTION:</b> MINNESOTA DEPARTMENT OF EDUCATION 1000 UNIVERSITY AVENUE, SUITE 100 MINNEAPOLIS, MN 55407		<b>AMOUNT PAID:</b> \$0.00		<b>DATE PAID:</b> 10/1/2010	

- Indication, based on board records and prior local knowledge, that an asbestos subfloor existed.
- Air monitoring is the "tell all." It is now safe for human occupation based on air monitoring results.
- Air monitoring shows no asbestos fiber present.
- The repaired area is encapsulated with concrete.
- I informed the Contractor and made him aware of our findings immediately.


**Monday-JANUARY 30<sup>th</sup>-cont'd**

- I asked the architect for direction about finishing floor.
- Concrete would replace the cavity from old floor removal.
- Air monitoring for asbestos indicated "NONE" so we moved forward with the pour after discussion with architect.
- Entire area is now encapsulated with concrete.



**Wednesday-FEBRUARY 1st**

- Architect and structural engineer arrived at 11:00. We walked the building. Pictures were taken of the lintels.
- It was suggested that Mr. Adamo return to take a few stones from the top of the building above the windows in order to determine how the lintels were installed.
- Original drawings of Bixby could not be located..

	<b>ES&amp;S Analytical, Inc.</b> 10 North 36th Street, Suite 300 Milwaukee, WI 53211 Tel: 414/361-1000 Telex: 154141 Fax: 414/361-1001		Order Date: 07-02-91 Customer: # 8702 Repetition: 1 Quantity: (Specify)		
	Order Number: 07-02-91 Order Date: 07-02-91 Order By: J. J. J.		Order Date: 07-02-91 Order By: J. J. J.		
<b>Buyer:</b> Eric Glavin Dept. of Criminal Justice PO Box 141 Des Moines, IA 50319-0141		<b>Phone:</b> (414) 361-1000 (414) 361-1001 (414) 361-1002		<b>Order Date:</b> 07-02-91 Order By: J. J. J.	
<b>Buyer:</b> Eric Glavin Dept. of Criminal Justice PO Box 141 Des Moines, IA 50319-0141		<b>Phone:</b> (414) 361-1000 (414) 361-1001 (414) 361-1002		<b>Order Date:</b> 07-02-91 Order By: J. J. J.	

[illegible]

**Thursday-FEBRUARY 2nd**

- Scheduled another air monitoring for B22 to determine whether it was safe for student return.
- Contacted Mr. Adamo and gave him the "go ahead" to remove stone from the top of building for lintel assessment.

Thursday-FEBRUARY 2<sup>nd</sup>-Cont'd

- Informed the board members through email that Mr. Adamo will begin work on masonry removal at a cost of \$3,000-\$5,000.
- Total cost of project in basement \$10,500, reduced from original quote of \$13,000.
- Exploration costs to uncover lintel construction was 3K to 5K. Bidding threshold is \$40,000.

### Friday-FEBRUARY 3rd

- Was called to Bixby, air monitoring personnel on site.
- It was discovered that black mold was evident above the ceiling over the area where the floor was removed and behind a wall.
- Black mold was also evident in a utility closet on the other side of the room.

### Friday-FEBRUARY 3rd-cont'd

- It was suggested by the air monitor that the test be postponed due to visible black mold.
- The principal informed me that the windows were leaking from the second floor the previous week during the nor'easter.

### Friday-FEBRUARY 3rd-cont'd

- Mr. Ramirez removed the sheetrock.
- Sheetrock was removed from an unnecessary overbuild around a brick column on Chestnut Street side.
- A section was removed from the utility closet as recommended by the air monitor.
- Mr. Ramirez called later in the day and informed me that the paper with the black mold was removed from the sheetrock according specifications and placed in a sealed plastic bag and stored.

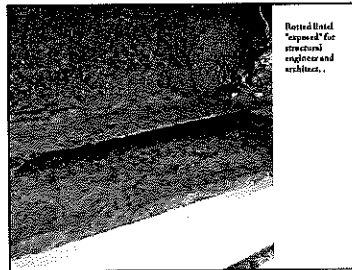
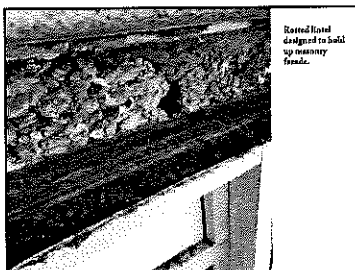
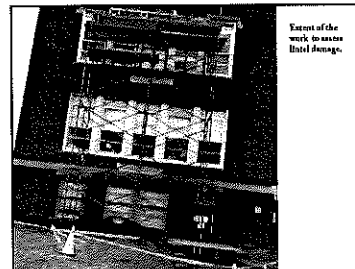
### Friday-FEBRUARY 3rd-cont'd

I notified the Bergen Superintendent's Office of the situation.  
It was suggested that I contact our architect.

- Contacted the architect and it was again explained that this is a common issue for school districts.
- Requested a quote from RAMM environmental for final air monitoring and "cleanup." The same process was completed in August 2015.

### Friday-FEBRUARY 3rd-cont'd

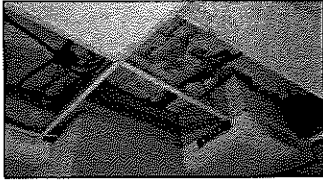
- Mr. Adamo completed his work and it shows the lintels are rusted out.
- I told him I would inform the architect and schedule a meeting ASAP for direction.



### Monday-FEBRUARY 6th

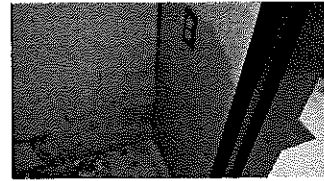
- Visited Bixby AM, took pictures of lintels.
- Inside work being completed by Mr. Ramirez and Mr. Di Nallo.

Sheetrock replaced above ceiling tiles

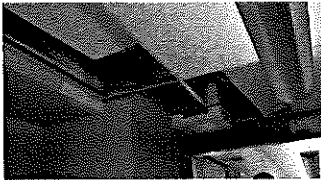


W  
removed. Installed  
to collect leaking  
water? Served no  
other purpose!

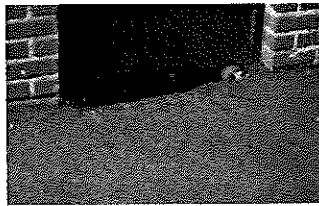
Sheetrock replaced in utility closet



Sheetrock replaced above ceiling



Side note - I noticed this Monday 2/6/17.  
Rats, mice, squirrels, even me ... could fit under there!



Good as new!

